

**Job Title: Care Manager**

**About Jewish Family Services of Silicon Valley (JFS SV):**

Jewish Family Services of Silicon Valley (JFS SV) empowers individuals and families facing life's challenges by providing quality human services inspired by Jewish values. Since our inception in 1977, we have remained committed to our vision that children, adults, and families in our community have access to affordable and meaningful professional services that help give them a better life. The agency's programs are available without regard to race, religion, sexual orientation, or ability to pay.

**Job Summary:**

The Care Manager will provide community-based services to support older adults to live quality independent lives in the community. The Care Manager will work with a dynamic team of professionals who provide innovative wrap-around services including, care management, occupational therapy for fall prevention, caregiver support, volunteer friendly visitors and home-based enrichment programs. Care management services are provided to individuals of all incomes, cultural and religious backgrounds. This position reports to the Manager of Older Adult Services.

**Key Responsibilities:**

**Care Coordination:** Provide comprehensive care management services to individuals with complex healthcare needs, including assessment, planning, coordination, monitoring, and evaluation of care plans.

**Client Advocacy:** Serve as an advocate for clients ensuring their needs and preference are met and promoting their rights and self-determination through the care process.

**Multidisciplinary Collaboration:** Collaborate with healthcare providers, community resources, and other stakeholders to facilitate a seamless continuum of care and promote integration of services

**Assessments and Documentation:** Conduct thorough assessments of client needs, develop individualized care plans, and maintain accurate and up to date documentation of all interactions and interventions.

**Education and Support:** Provide education and support to clients, and their families regarding their health conditions, treatment options, and self-management strategies.

**Quality Improvement:** Participate in quality improvement and analyzing data, identifying areas for improvement and implementing evidence-based practices to enhance care outcomes.

Provides information and referral to clients and caregivers to empower self-sufficiency.  
All other reasonably related responsibilities as assigned.

**Qualifications:**

**Education:** A Master's degree in related field preferred.

Experience with and understanding of the care needs of older adults.

Experience and understanding of the stressors and needs facing caregivers.

Demonstrates a strong foundation case management skills and experience in community-based settings.

## **Qualifications**

Ability to provide trauma informed support to survivors of trauma.

Detail oriented with good critical thinking skills and the ability to prioritize multiple tasks.

Proficiency in using electronic health record systems, Microsoft Office Suite, and other relevant software applications.

## **Salary and Benefits:**

Salary Range: \$70,000-\$78,000 commensurate with experience.

This position is full time, 37.5 hours/week. Salary is commensurate with qualifications and experience of the selected candidate.

Benefits include medical, dental and vision care; company contributions to 403B retirement plan; generous paid time off, supportive colleagues; and a positive work environment in a spacious office.

Jewish Family Services of Silicon Valley is an equal opportunity employer and values diversity at all levels of the organization. We do not discriminate based on race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.